

**JERSEY COUNTY, ILLINOIS
HOTEL/MOTEL MONTHLY USE TAX RETURN**

ALL HOTEL/MOTEL MONTHLY USE TAX FEES DUE THE COUNTY OF JERSEY, STATE OF ILLINOIS, SHALL BE DUE AND PAYABLE TO THE COUNTY OF JERSEY BY THE FIFTEENTH DAY OF THE MONTH IMMEDIATELY FOLLOWING THE MONTH OF COLLECTION.

(EXAMPLE: TAX FOR THE MONTH OF JANUARY, 2010, WOULD BE DUE BY FEBRUARY 15, 2010, AND ALL SUCCEEDING MONTHS THEREAFTER IN A LIKE MANNER.)

1. HOTEL/MOTEL NAME _____
2. FOR PERIOD BEGINNING _____ ENDING _____
3. TOTAL ROOM RECEIPTS FOR MONTH _____
(EXCLUDING ALL ROOM TAXES) \$ _____
4. LESS RECEIPTS FROM PERMANENT GUESTS _____
(EXCLUDING ALL ROOM TAXES) \$ _____
5. TOTAL ADJUSTED ROOM RECEIPTS _____
(ITEM 3 MINUS ITEM 4) \$ _____
6. COUNTY TAX DUE (5% OF ITEM 5 ABOVE) \$ _____
7. ADD PENALTY, IF DELINQUENT (1% PER MO. OF
ITEM 6 ABOVE – ENTER \$ 0 IF NONE DUE) \$ _____
8. TOTAL COUNTY TAX DUE _____
(ITEM 6 PLUS ITEM 7) \$ _____
9. OWNER OR AUTHORIZED SIGNATURE _____

PLEASE ENCLOSE (1) COPY OF YOUR ILLINOIS MONTHLY HOTEL OPERATOR'S OCCUPATION TAX RETURN, (2) THIS FORM, AND (3) YOUR CHECK IN THE AMOUNT OF "TOTAL COUNTY TAX DUE", LINE 6 ABOVE, EACH MONTH TO THE JERSEY COUNTY TREASURER.

MAKE CHECKS PAYABLE TO:

**JERSEY COUNTY TREASURER
200 N. LAFAYETTE ST., SUITE 5
JERSEYVILLE, IL 62052**